

# **NC COVID**

## **LINKING TO AN EXISTING EVENT**

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- **Why do we Link to Events?**
- **Searching for Event**
- **How to...**
  - Link to Existing Events



Agenda

# Why do we Link Events?

**Linking** creates a connection between a person's disease event and...

- An outbreak of that disease

OR

- To another person's event

**Linking Events to one another or to an Outbreak...**

- Allows users to track related events
- Helps track and prevent disease spread

# How to View Links

On the **Event Summary** dashboard under **Basic Information**, you will find the **Linked Events/Contacts** row

- This indicates if the event is currently linked with any other events and the number of linked events
- To view currently linked events or to link an event: click the (**View**) hyperlink

Event Summary	
Basic Information	
Event ID:	170002081
Disease:	Coronavirus (COVID-19)
Person:	<a href="#">Joey Kirk</a> Birth Date: 07/04/1976 ( 44 Male )
Type:	Interactive
Investigation Status:	Open
Linked Events/Contacts:	0 linked event(s)/contact(s) ( <a href="#">View</a> )
Attachments:	0 attachment(s) ( <a href="#">Add</a> )
Notifications:	Classification: Confirmed
	Event is in workflows ( <a href="#">View List</a> )
	County of residence: Mecklenburg County
	<b>Active outbreak: Warren County Detention Center May 2020 Outbreak</b> ( <a href="#">Link to Outbreak</a> ) ( <a href="#">Open</a> ) <b>Active outbreak: Mecklenburg Co Majestic Oaks June 2020 Outbreak</b> ( <a href="#">Link to Outbreak</a> ) ( <a href="#">Open</a> ) <b>Active outbreak: Union Co Tyson Processing Plant May 2020 Outbreak</b> ( <a href="#">Link to Outbreak</a> ) ( <a href="#">Open</a> )

# Link to Existing Events

- **Link to an Existing Event** is when your case-patient names a person who is a confirmed COVID-19 case and you need to link them in NC COVID (ex. Coworkers, spouses, etc.)

Linked Events - John Tyler Smith - Unknown

**Filter Linked Events**

Record Type:  Status:

Disease classification status:

[Apply Filter](#) [Reset Filter](#)

**Linked Events**

Record ID	Party	Status	Create Date	Record Type

Displaying link(s) 0...0

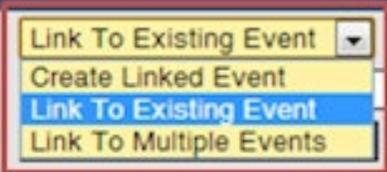
**Link Events**

Operation:  [Select Event...](#)

Link Type:

Relationship:  [Reset](#)

[Save](#) [Dashboard](#) [Help](#)

A red rectangular box highlights a dropdown menu in the 'Link Events' section. The menu is open, showing four options: 'Link To Existing Event' (highlighted in yellow), 'Create Linked Event', 'Link To Existing Event' (highlighted in blue), and 'Link To Multiple Events' (highlighted in yellow). The first option is currently selected.

# Searching for a Person



## Person Search

- Displays all PERSONS, regardless of the county groups you see/are assigned to
- Searching for a person will ensure that you avoid creating person and/or event duplicates

# Searching for a Person

## Search using one or more fields and with wildcards (\*)

- Be Creative!
- Name (first and/or last combination) & DOB
- Name only using variations of names that have alternative spellings or first names with common nicknames
- DOB only
- Phone Number
- Email address

**Search Party**

**Search Criteria**

Class:

Category:

Party ID:

Last Name:

First Name:

Maiden/Other Name:

Alias:

Birth Date:

(Inexact)

Gender:

Street:

City:

State:

Zip Code:

Mother's Maiden Name:

Phone:

**Sort Options**

Sort By:

Sort Order:

**Search Options**

Search History:

Search Soundex:

**Search Results**

Name	Birth Date	Street Address	City	State	Zip Code	External ID
Jones, Carl	10/22/1955	8 Tick St	Raleigh	NC	27610	PCEEDYNXWITW
Jones, Carleena	12/26/1981	766 Lovers Ave	Raleigh	NC	27608	PCEEDYNUZITT
Jones, Carol				NC		PDEDZGZHFZGXI
▶ Jones, Carolina	07/30/1991	153 Carson Drive	Hickory	NC	28601	PCWFGPALHQCT

Showing 1 to 4 of 4 entries

# Searching for a Person

- **Search Results** display to the right side of **Search Criteria**
- In order to determine if the person(s) in the search results are a match to your person, highlight the person and click the **Select** button to go to the **Person Summary** dashboard

### Search Party

**Search Criteria**

Class:

Category:

Party ID:

Last Name:

First Name:

Maiden/Other Name:

Alias:

Birth Date:

(Inexact)

Gender:

Street:

City:

State:

Zip Code:

Mother's Maiden Name:

Phone:

**Sort Options**

Sort By:

Sort Order:

**Search Options**

Search History:

Search Soundex:

### Search Results

Search Results							
Name	Birth Date	Street Address	City	State	Zip Code	External ID	
Jones, Carl	10/22/1955	8 Tick St	Raleigh	NC	27610	PCEEDYNXWITW	
Jones, Carleena	12/26/1981	766 Lovers Ave	Raleigh	NC	27608	PCEEDYNUZITT	
Jones, Carol				NC		PDEDZGZHFZGXI	
▶ Jones, Carolina	07/30/1991	153 Carson Drive	Hickory	NC	28601	PCWFGPALHQCT	

Showing 1 to 4 of 4 entries

# Searching for a Person

- Once the **Person Summary** dashboard appears
- Copy the **Event ID** & close the record

The screenshot displays the 'Person Summary' dashboard. At the top right, there is a close button (an 'x' in a square) highlighted with a red box. The dashboard is divided into several sections:

- Demographic Information (View History)**: A table with the following data:

Name:	Jones, Carolina
Maiden/Other Name:	
Alias:	000-00-5689
Gender:	Female
Birth Date:	07/30/1991
Death Date:	
Living Status:	Alive
Age:	29
Social Security Number:	
Party ID:	PCWFGPALHQCT
Create Date:	06/03/2021
- Notes (Add/Edit)**: A large empty text area for notes.
- Contact Information**: A table with the following data:

Type	Address	County	Country	Phone	GIS Info	Action
Home * Primary	153 Carson Drive, Hickory, NC 28601	Catawba County	USA	(C) (910) 638-5246	Invalid Data	<a href="#">Edit</a> <a href="#">Delete</a>
- Event Information**: A table with the following data:

Event ID	Person	Status	Create Date	Disease
<a href="#">170002158</a>	Jones, Carolina	Open	06/03/2021	Coronavirus (COVID-19)

At the bottom left of the dashboard, there is an 'Edit Person' button.



# Demonstration

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# Link to Existing Event

- Open the **Event Summary** dashboard for the person to which you want to Link an Existing Event
- Click (**View**) hyperlink under **Linked Events/Contacts** row

**Event Summary**

Basic Information	
Event ID:	170002159
Disease:	Coronavirus (COVID-19)
Person:	<a href="#">Regina Jones</a> Birth Date: 07/30/1991 ( 29 Female ) Phone: (910) 745-8632
Type:	Interactive
Investigation Status:	Open
<b>Linked Events/Contacts:</b>	<b>0 linked event(s)/contact(s) (<a href="#">View</a>)</b>
Attachments:	0 attachment(s) ( <a href="#">Add</a> )
Notifications:	Classification: Confirmed
	Event is in workflows [ <a href="#">View List</a> ]
	County of residence: Catawba County
	Earliest COVID-19 Diagnosis Date: 04/12/2020
	<b>Active outbreak: Mecklenburg COVID-19 Schrute Farms Assisted Living Outbreak May 2021</b> [ <a href="#">Link to Outbreak</a> ] [ <a href="#">Open</a> ] <b>Active outbreak: Mecklenburg County East Mecklenburg High School - May 2020</b> [ <a href="#">Link to Outbreak</a> ] [ <a href="#">Open</a> ]

[Edit Event Properties](#)

# Link to Existing Event

- Open the **Operation** dropdown menu, select 'Link to Existing Event'
- Click the **Select Event** button and the **Search Case** screen will open

Linked Events - Regina Jones - Coronavirus (COVID-19)

Filter Linked Events

Disease:  Status:

Apply Filter Reset Filter

Linked Events

Event ID	Person	Status

Displaying link(s) 0...0

Link Events

Operation: **Link To Existing Event**

Link Type: **Link To Existing Event**

Relationship: **Link To Existing Event**

Save Dashboard Help

# Link to Existing Event

- Paste the copied Event ID Number in the **Event ID** field
- Click the **Search** button and results will appear to the right
- Verify the information in your result, highlight the name, and click the **Select** button

## Search Case

### Search Criteria

Type:

Event ID:

Last Name:

First Name:

Maiden/Other Name:

Birth Date:  

(Inexact)

Gender:

### Search Results

Search Results							
Event ID	Name	Birth Date	Status	Disease	Effective From	Gender	External ID
> 170002158	Carolina Jones	07/30/1991	Open	Coronavirus (COVID-19)	04/18/2020	Female	PCWFGPALHQCT

Showing 1 to 1 of 1 entries

# Link to Existing Event

- In the **Link Events** section, complete: **Link Type**, and **Relationship** fields
- Demographics and Contact Information will auto-populate
- Review Information and click the **Save** button

Linked Events - Regina Jones - Coronavirus (COVID-19)

Filter Linked Events  
Disease:  Status:

Event ID	Person	Status	Cr

Displaying link(s) 0...0

Link Events  
Operation:  Disease:    
Link Type:    
Relationship:

Demographics  
First Name:  Middle Name:  Last Name:   
Suffix:  Maiden/Other Name:  Alias:   
Birth Date:  Gender:  Social Security Number:

Contact Information  
Address Type:  Street:   
City:  State:  Zip Code:   
County:  Country:   
Home Phone:  Mobile Phone:  Work Phone:   
Email:

# Link to Existing Event

- When event is linked it will appear in the **Linked Events** section
- Click the **Dashboard** button to return to the Event Summary dashboard

Linked Events - Regina Jones - Coronavirus (COVID-19)

**Filter Linked Events**

Disease:  Status:

[Apply Filter](#) [Reset Filter](#)

**Linked Events**

Event ID ▲	Person	Status	Create Date	Disease	Link Type	Relationship	Action
170002158	Jones, Carolina	Open	06/03/2021	Coronavirus (COVID-19)	Epi-Linked	Sibling	<a href="#">Edit</a> <a href="#">Delete Link</a>

Displaying link(s) 1...1 << First < Prev 1 / 1 Next > Last >>

**Link Events**

Operation:  [Select Event...](#)

Link Type:

Relationship:  [Reset](#)

[Save](#) [Dashboard](#) [Help](#)

# Link to Existing Event

- The linked events should now say '1 Linked Event' under the **Linked Events/Contacts** row in the **Basic Information** section

### Event Summary

Basic Information	
Event ID:	170002159
Disease:	Coronavirus (COVID-19)
Person:	<a href="#">Regina Jones</a> Birth Date: 07/30/1991 ( 29 Female ) Phone: (910) 745-8632
Type:	Interactive
Investigation Status:	Open
Linked Events/Contacts:	1 linked event(s)/contact(s) ( <a href="#">View</a> )
Attachments:	0 attachment(s) ( <a href="#">Add</a> )
Notifications:	Classification: Confirmed
	Event is in workflows ( <a href="#">View List</a> )
	County of residence: Catawba County
	Earliest COVID-19 Diagnosis Date: 04/12/2020
	Active outbreak: Mecklenburg COVID-19 Schrute Farms Assisted Living Outbreak May 2021 ( <a href="#">Link to Outbreak</a> ) ( <a href="#">Open</a> )
	Active outbreak: Mecklenburg County East Mecklenburg High School - May 2020 ( <a href="#">Link to Outbreak</a> ) ( <a href="#">Open</a> )

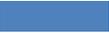
[Edit Event Properties](#)



# Demonstration

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Training needs email  
[ncedsstrainings@dhhs.nc.gov](mailto:ncedsstrainings@dhhs.nc.gov)

Helpdesk questions email  
[ncedsshelpdesk@dhhs.nc.gov](mailto:ncedsshelpdesk@dhhs.nc.gov)

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Questions? Comments?